



Approved by the Board of Trustees December 17, 2024

Overdue Fines		
Interlibrary Loan		Varies according to lending library
Lost/Damaged Items		
All Materials except Chromebooks – No refunds will be issued after one year from the date of payment for a lost item.		Cost of Material
Damaged Chromebook		Assessed according to repair costs, up to the replacement value
Lost Chromebook		\$300.00
Container Replacement DVD & CD		\$1.00 / Per Item
Library Cards		
Resident		None (free)
Replacement		\$1.00 / Per Card
Nonresident – Individual (set by annual Board resolution)		\$85.00 / Per Year
Nonresident – Student enrolled in, or Teacher employed by, K-12 school district within Elkhart Public Library's service/taxing area (wholly or in part)		None (free)
Public Library Access Card (PLAC) (set by Indiana State Library (12/6/2024; effective 1/1/2025)		\$70.00 / Per Year
Other Fees and Charges		
Photocopy – Black and White (includes microfiche and microfilm)		\$0.15 / Each
Photocopy – Color		\$0.50 / Each
Scan to Electronic format (file, e-mail, etc.)		None (free)
Send Fax to Local, Toll Free Number, or Long Distance		None (free)
Send Fax to International Fax Local or Toll Free Number		None (free)
Obituary photocopy/scan - delivered via US mail or e-mail	\$5.00 / 1-3 obituaries (\$5 for additional increments of 1-3 obits)	
Local history and genealogy research assistance – delivered via US mail or e-mail	\$5.00 / up to 30 minutes of assistance (\$5 for additional 30-minute increments up to a max. of 1.5 hours per month per requester)	